

**SPECIAL CALLED MEETING MINUTES OF THE BOARD OF MAYOR AND
SELECTMEN
FOR THE CITY OF WEST POINT, MISSISSIPPI
Tuesday, June 22, 2021 5:30 P.M.**

The Board of Mayor and Selectmen of the City of West Point, Mississippi held a special called meeting the 22nd day of June 2021 at 5:30 p.m. upstairs at City Hall, 580 Commerce Street, West Point, Mississippi. Members present were Mayor Harmon A. "Robbie" Robinson, presiding; Selectwoman Leta Turner, Selectman William Binder, Selectman Ken Poole, Selectman Keith McBrayer and Selectman Jasper Pittman. Also present City Clerk Eddie A. Longstreet, CAO Randy Jones and City Attorney Orlando Richmond.

The Mayor called the meeting to order. The invocation was provided by City Attorney Orlando Richmond followed by the Pledge of Allegiance. The Mayor noted that the purpose of the meeting was to follow the agenda before the Board.

1. Adopt the FY 2022 General City, Water & Sewer, West Point Electric, Tourism-Recreation, Bond & Interest, City Maintenance Shop, 2020 Street Improvement Bond Construction Fund & Use Tax Fund Budgets
2. Consider/approve Bi-Annual Municipal Depositories
3. Consider/approve FY 2019 Annual West Point Electric & Water & Sewer Audit Reports
4. Consider/approve annual insurance quotes for WPES from GCM
5. Consider/approve annual airport insurance quote from Coburn Insurance Agency
6. Approval to spread over the minutes MCRG bad debt from WPES
7. Approve travel for Cody Parker Firefighter-EMT to attend the MS Fire Academy Fire Inspection Class

The Mayor next called up Andy Davis with Watkins Ward & Stafford, PLLC to present the FY 2019 Annual West Point Electric & Water & Sewer Audit Reports. Andy Davis reported there were no findings related to the financial statements that were required to be reported by Governmental Auditing Standards. However one Statement of Condition was noted that both the Electric Department and Sewer & Water Department employee time cards are lacking supervisor approval signatures before the payroll is processed. Selectman Ken Poole made the motion to accept the two audits. Selectman William Binder seconded the motion.

Hearing no further discussion, the Mayor called for a vote and the vote was as follows:

Selectwoman Leta Turner voted:	<u>Yea</u>
Selectman William Binder voted:	<u>Yea</u>
Selectman Ken Poole voted:	<u>Yea</u>
Selectman Keith McBrayer voted:	<u>Yea</u>
Selectman Jasper Pittman voted:	<u>Yea</u>

Motion carried.

The Mayor next called up the matter to adopt the City's General Fund Budget of \$8,594,965 in revenues and \$8,373,961 in expenses for the fiscal year 2022. (See attached exhibit for the General Fund Budget).

**SPECIAL CALLED MEETING MINUTES OF THE BOARD OF MAYOR AND
SELECTMEN
FOR THE CITY OF WEST POINT, MISSISSIPPI
Tuesday, June 22, 2021 5:30 P.M.**

Selectman Keith McBrayer made the motion to approve the FY 2022 General Fund City Budget as presented with an addition of \$33,250 for inmate labor in the Public Works Department. Selectman Jasper Pittman seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted:	<u>Yea</u>
Selectman William Binder voted:	<u>Yea</u>
Selectman Ken Poole voted:	<u>Yea</u>
Selectman Keith McBrayer voted:	<u>Yea</u>
Selectman Jasper Pittman voted:	<u>Yea</u>

Motion Carried.

The Mayor next called up the matter to adopt the Bond & Interest Fund Budget for FY 2022 of \$514,347 in revenues and \$514,307 in expenses. (See attached exhibit).

Selectman William Binder made the motion to approve the Bond & Interest Fund Budget as presented for the fiscal year 2022. Selectman Keith McBrayer seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted:	<u>Yea</u>
Selectman William Binder voted:	<u>Yea</u>
Selectman Ken Poole voted:	<u>Yea</u>
Selectman Keith McBrayer voted:	<u>Yea</u>
Selectman Jasper Pittman voted:	<u>Yea</u>

Motion Carried.

The Mayor next called up the matter to adopt the Maintenance Shop Budget for FY 2022 with \$282,000 in revenues and \$277,292 in expenses. (See attached exhibit).

Selectman Keith McBrayer made the motion to approve the Maintenance Shop Budget as presented for fiscal year 2022. Selectman Jasper Pittman seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted:	<u>Yea</u>
Selectman William Binder voted:	<u>Yea</u>
Selectman Ken Poole voted:	<u>Yea</u>
Selectman Keith McBrayer voted:	<u>Yea</u>
Selectman Jasper Pittman voted:	<u>Yea</u>

Motion Carried.

The Mayor next called up the matter to adopt the Street Improvement Fund 2020 Bond Budget for FY 2022 with \$146,504 in revenues and \$96,500 in expenses. (See attached exhibit).

**SPECIAL CALLED MEETING MINUTES OF THE BOARD OF MAYOR AND
SELECTMEN
FOR THE CITY OF WEST POINT, MISSISSIPPI
Tuesday, June 22, 2021 5:30 P.M.**

Selectman Keith McBrayer made the motion to approve the Street Improvement Fund 2020 Bonds Budget as presented for the fiscal year 2022. Selectman Jasper Pittman seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted:	<u>Yea</u>
Selectman William Binder voted:	<u>Yea</u>
Selectman Ken Poole voted:	<u>Yea</u>
Selectman Keith McBrayer voted:	<u>Yea</u>
Selectman Jasper Pittman voted:	<u>Yea</u>

Motion Carried.

The Mayor next called up the matter to adopt the Use Tax Budget for FY 2022 with \$212,844 in revenues and \$163,856 in expenses. (See attached exhibit).

Selectman Jasper Pittman made the motion to approve the Use Tax Budget as presented for the fiscal year 2022. Selectman Keith McBrayer seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted:	<u>Yea</u>
Selectman William Binder voted:	<u>Yea</u>
Selectman Ken Poole voted:	<u>Yea</u>
Selectman Keith McBrayer voted:	<u>Yea</u>
Selectman Jasper Pittman voted:	<u>Yea</u>

Motion Carried.

The Mayor next called up the matter to adopt the Tourism/Recreation Tax Budget for FY 2022 with \$290,000 in revenues and \$256,742 in expenses. (See attached exhibit).

Selectman William Binder made the motion to approve the Tourism/Recreation Tax Budget as presented for the fiscal year 2022. Selectman Keith McBrayer seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted:	<u>Nay</u>
Selectman William Binder voted:	<u>Yea</u>
Selectman Ken Poole voted:	<u>Nay</u>
Selectman Keith McBrayer voted:	<u>Yea</u>
Selectman Jasper Pittman voted:	<u>Yea</u>

Motion Carried.

The Mayor next called up the matter to adopt the West Point Electric Department Budget for FY 2022 with \$10,834,309 in revenues and \$10,650,003 in expenses. (See attached exhibit).

**SPECIAL CALLED MEETING MINUTES OF THE BOARD OF MAYOR AND
SELECTMEN
FOR THE CITY OF WEST POINT, MISSISSIPPI
Tuesday, June 22, 2021 5:30 P.M.**

Selectman Keith McBrayer made the motion to approve the West Point Electric Department Budget as presented for fiscal year 2022. Selectman William Binder seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted: Yea

Selectman William Binder voted: Yea

Selectman Ken Poole voted: Yea

Selectman Keith McBrayer voted: Yea

Selectman Jasper Pittman voted: Yea

Motion Carried.

The Mayor next called up the matter to adopt the West Point Water & Sewer Department Budget for FY 2022 with \$6,098,000 in revenues and \$6,160,514 in expenses. (See attached exhibit).

Selectman Keith McBrayer made the motion to approve the West Point Water & Sewer Department Budget as presented for fiscal year 2022. Selectman William Binder seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted: Yea

Selectman William Binder voted: Yea

Selectman Ken Poole voted: Yea

Selectman Keith McBrayer voted: Yea

Selectman Jasper Pittman voted: Yea

Motion Carried.

The Mayor next called up the matter to approve the Bi-Annual Municipal Depositories presented by CAO Randy Jones. Randy stated that we received only two bank quotes and two letters for depository consideration. BancorpSouth Bank fixed rate of 0.13% for two years and Cadence Bank variable rate of 0.10%, and Bank of Commerce and Bank First wish to be considered for depository status.

Selectman Keith McBrayer made the motion to remain with Cadence Bank and use all four as depositories for the next 2 (two) years. Selectman Ken Poole seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted: Yea

Selectman William Binder voted: Yea

Selectman Ken Poole voted: Yea

Selectman Keith McBrayer voted: Yea

Selectman Jasper Pittman voted: Yea

Motion Carried.

**SPECIAL CALLED MEETING MINUTES OF THE BOARD OF MAYOR AND
SELECTMEN
FOR THE CITY OF WEST POINT, MISSISSIPPI
Tuesday, June 22, 2021 5:30 P.M.**

The Mayor next called up the matter to approve the annual insurance proposal quotes for Galloway-Chandler & McKinney Insurance agency for the WPES & Water & Sewer Department for general liability, pollution coverage, auto liability and physical damage property, property equipment breakdown, public officials and employers liability, including employment practice liability, fiduciary liability, cyber liability and privacy protection in the annual premium amount of \$121,988 and to authorize CAO Randy Jones to bind the policy on behalf of the City of West. (See attached)

Selectman William Binder made the motion to accept the proposal and to authorize CAO Randy Jones to bind the policy on behalf of the City of West Point. Selectman Keith McBrayer seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted:	<u>Yea</u>
Selectman William Binder voted:	<u>Yea</u>
Selectman Ken Poole voted:	<u>Yea</u>
Selectman Keith McBrayer voted:	<u>Yea</u>
Selectman Jasper Pittman voted:	<u>Yea</u>

Motion Carried.

The Mayor next called up the matter to approve the annual insurance proposal from Coburn Insurance Agency for McCharen Field Airport liability coverage in annual premium of \$2,692 and authorize CAO Randy Jones to bind the policy on behalf of the City of West Point. (See attached exhibit). Selectman Keith McBrayer made the motion. Selectman William Binder seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted:	<u>Yea</u>
Selectman William Binder voted:	<u>Yea</u>
Selectman Ken Poole voted:	<u>Yea</u>
Selectman Keith McBrayer voted:	<u>Yea</u>
Selectman Jasper Pittman voted:	<u>Yea</u>

Motion Carried.

The Mayor next called up the matter to spread over the minutes the MCRG bad debt from the West Point Electric System in the amount of \$109,873.10. Selectman Ken Poole made the motion. Selectwoman Leta Turner seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted:	<u>Yea</u>
Selectman William Binder voted:	<u>Yea</u>
Selectman Ken Poole voted:	<u>Yea</u>
Selectman Keith McBrayer voted:	<u>Yea</u>
Selectman Jasper Pittman voted:	<u>Yea</u>

Motion Carried.

**SPECIAL CALLED MEETING MINUTES OF THE BOARD OF MAYOR AND
SELECTMEN
FOR THE CITY OF WEST POINT, MISSISSIPPI
Tuesday, June 22, 2021 5:30 P.M.**

The Mayor next called up the matter to approve travel for Cody Parker Firefighter-EMT in the WPFD to attend MS Fire Academy Fire Inspection Class from 7/6/2021 to 7/17/2021 in Pearl, MS.

Selectman William Binder made the motion. Selectman Keith McBrayer seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted:	<u>Yea</u>
Selectman William Binder voted:	<u>Yea</u>
Selectman Ken Poole voted:	<u>Yea</u>
Selectman Keith McBrayer voted:	<u>Yea</u>
Selectman Jasper Pittman voted:	<u>Yea</u>

Motion Carried.

The Mayor next called up the need to go into executive session according to Mississippi Code of 1972, Annotated Section 25-41-7 and to determine if there is a need to remain in executive session. Selectman Jasper Pittman made the motion. Selectman Ken Poole seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted:	<u>Yea</u>
Selectman William Binder voted:	<u>Yea</u>
Selectman Ken Poole voted:	<u>Yea</u>
Selectman Keith McBrayer voted:	<u>Yea</u>
Selectman Jasper Pittman voted:	<u>Yea</u>

Motion Carried.

The Mayor next declared the meeting closed and called for a motion to remain in executive session according to Section 25-41-7 (4) (a) of the Mississippi Code of 1972 for personnel matter Selectman Jasper Pittman made the motion to remain in executive session. Selectwoman Leta Turner seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted:	<u>Yea</u>
Selectman William Binder voted:	<u>Yea</u>
Selectman Ken Poole voted:	<u>Yea</u>
Selectman Keith McBrayer voted:	<u>Yea</u>
Selectman Jasper Pittman voted:	<u>Yea</u>

Motion Carried.

The Mayor recognized Selectman Jasper Pittman who made the Board aware that 5 (five) employees in the WPES (West Point Electric System) were omitted in the pay raise increment

**SPECIAL CALLED MEETING MINUTES OF THE BOARD OF MAYOR AND
SELECTMEN
FOR THE CITY OF WEST POINT, MISSISSIPPI
Tuesday, June 22, 2021 5:30 P.M.**

and that needed to be corrected. Selectman William Binder stated that the first employee on this list is related to him therefore he recused himself and left the room.

Selectman Jasper Pittman made the motion to increase Rafael Reese salary from \$27,852 to \$30,000 effective July 1, 2021. Selectman Ken Poole seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted:	<u>Yea</u>
Selectman William Binder voted:	<u>Absent</u>
Selectman Ken Poole voted:	<u>Yea</u>
Selectman Keith McBrayer voted:	<u>Yea</u>
Selectman Jasper Pittman voted:	<u>Yea</u>

Motion Carried.

Selectman Jasper Pittman made the motion to increase the second employee in the WPES who was omitted in the pay raise. Selectman Keith McBrayer stated that second employee is related to him therefore he recused himself and left the room. Selectman William Binder retuned back into the room.

Selectman Jasper Pittman made the motion to increase Daniel McBrayer salary from \$43,308 to \$45,852 effective July 1, 2021. Selectman Ken Poole seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted:	<u>Yea</u>
Selectman William Binder voted:	<u>Yea</u>
Selectman Ken Poole voted:	<u>Yea</u>
Selectman Keith McBrayer voted:	<u>Absent</u>
Selectman Jasper Pittman voted:	<u>Yea</u>

Motion Carried.

Selectman Keith McBrayer retuned back into the room. ..Selectman Ken Poole made the motion to increase Courtney Gardner salary from \$36,358.40 to \$38,556 the third employee in WPES who was omitted in the pay raises effective July 1, 2021. Selectman William Binder seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted:	<u>Yea</u>
Selectman William Binder voted:	<u>Yea</u>
Selectman Ken Poole voted:	<u>Yea</u>
Selectman Keith McBrayer voted:	<u>Yea</u>
Selectman Jasper Pittman voted:	<u>Yea</u>

Motion Carried.

**SPECIAL CALLED MEETING MINUTES OF THE BOARD OF MAYOR AND
SELECTMEN
FOR THE CITY OF WEST POINT, MISSISSIPPI
Tuesday, June 22, 2021 5:30 P.M.**

Selectman Jasper Pittman next made the motion to increase the salary of Tanya Taylor the fourth employee in the WPES who was omitted in the pay raises from \$41,600 to \$43,852 effective July 1, 2021. Selectman Ken Poole seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted:	<u>Yea</u>
Selectman William Binder voted:	<u>Yea</u>
Selectman Ken Poole voted:	<u>Yea</u>
Selectman Keith McBrayer voted:	<u>Yea</u>
Selectman Jasper Pittman voted:	<u>Yea</u>

Motion Carried.

Selectman Jasper Pittman made the motion to increase the salary of Shemeka McClinton the fifth employee in the WPES who was omitted in the pay raises from \$47,985 to \$51,881.50 effective July 1, 2021. Selectman Ken Poole seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted:	<u>Yea</u>
Selectman William Binder voted:	<u>Yea</u>
Selectman Ken Poole voted:	<u>Yea</u>
Selectman Keith McBrayer voted:	<u>Yea</u>
Selectman Jasper Pittman voted:	<u>Yea</u>

Motion Carried.

Selectman Jasper Pittman next made a motion to hire Yvonne Campbell as a cashier in the WPES as a result of Whitney Hancock transfer to City Hall. Selectman Keith McBrayer seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted:	<u>Yea</u>
Selectman William Binder voted:	<u>Yea</u>
Selectman Ken Poole voted:	<u>Yea</u>
Selectman Keith McBrayer voted:	<u>Yea</u>
Selectman Jasper Pittman voted:	<u>Yea</u>

Motion Carried.

The Mayor called for a vote to return to open session. Selectman Jasper Pittman made the motion to come out of executive and return back to open session. Selectman Ken Poole seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted:	<u>Yea</u>
Selectman William Binder voted:	<u>Yea</u>
Selectman Ken Poole voted:	<u>Yea</u>

**SPECIAL CALLED MEETING MINUTES OF THE BOARD OF MAYOR AND
SELECTMEN
FOR THE CITY OF WEST POINT, MISSISSIPPI
Tuesday, June 22, 2021 5:30 P.M.**

Selectman Keith McBrayer voted: Yea
Selectman Jasper Pittman voted: Yea

Motion Carried.

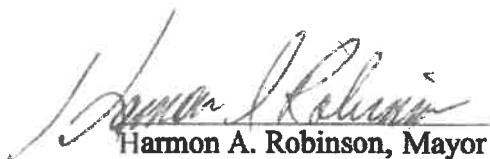
The Mayor called for the public to return to open session. City Attorney Orlando "Rod" Richmond reported the Board took action to correct an oversight in the WPES employee salary pay raise omission and to hire a cashier in the WPES.

Selectman Keith McBrayer made the motion to adjourn. Selectman Jasper Pittman seconded the motion.

Hearing no further discussion, the Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted: Yea
Selectman William Binder voted: Yea
Selectman Ken Poole voted: Yea
Selectman Keith McBrayer voted: Yea
Selectman Jasper Pittman voted: Yea

Motion Carried.



Harmon A. Robinson, Mayor



Eddie A. Longstreet, City Clerk