

**Draft REGULAR MEETING MINUTES OF THE BOARD OF MAYOR AND SELECTMEN  
FOR THE CITY OF WEST POINT, MISSISSIPPI  
TUESDAY, June 12, 2018  
5:30 P.M.**

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The Board of Mayor and Selectmen of the City of West Point, Mississippi held their regular Meeting the 12<sup>th</sup> day of June 2018 at 5:30 p.m. at City Hall, 580 Commerce Street, West Point, Mississippi. Members present were Mayor Harmon A. “Robbie” Robinson, presiding, Selectwoman Leta Turner, Selectman William Binder, Selectman Ken Poole, Selectman Keith McBrayer, and Selectman Jasper Pittman. Also present City Clerk Eddie Longstreet, CAO Randy Jones, City Attorney Orlando Richmond was absent.

The Mayor called the meeting to order. The invocation was provided by City Clerk Eddie Longstreet followed by the Pledge of Allegiance.

Mayor Robinson called for a motion to approve the consent agenda.

Selectman Keith McBrayer made the motion to approve the below consent agenda

**CONSENT AGENDA**

1. Approval of May 8, 2018 Regular Meeting Minutes
2. Approval of May 15, 2018 Special Call Meeting Minutes
3. Approval of May 2018 Claim Dockets/Financial Reports
4. Emergency Declaration Renewal

Selectman Ken Poole seconded the motion.

The Mayor called for a vote and the vote was as follows:

Selectwoman Leta Turner voted:	<u>Aye</u>
Selectman William Binder voted:	<u>Aye</u>
Selectman Ken Poole voted:	<u>Aye</u>
Selectman Jasper Pittman voted:	<u>Aye</u>
Selectman Keith McBrayer voted:	<u>Aye</u>


Motion Carried.

The Mayor next called up the matter to consider Comprehensive Insurance coverage quote for the City FY-2019 beginning July 1, 2019.

**TBD**

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Selectman Keith McBrayer made the motion to accept Lyon Insurance Company's recommendation of Travelers Indemnity Company with the lowest quote. Selectman William Binder seconded the motion.

City of West Point 7/1/2018 - 7/1/2019 Premium & Exposure Summary			 <b>Arthur J. Gallagher &amp; Co.</b>			
Package	One Beacon 2017		One Beacon 2018		Travelers Option 2018	
	Limits	Premiums	Limits	Premiums	Limits	Premiums
Property						
Blanket Buildings & BPP	\$15,297,982	\$48,271	\$15,297,982	\$38,200	\$15,797,982	\$26,499
Coinsurance	120% Margin Clause for various locations - refer to quote		120% Margin Clause for various locations - refer to quote		Does Not Apply	
Valuation	Replacement Cost		Replacement Cost		Replacement Cost	
Property Deductible	\$2,500		\$2,500		\$2,500	
Equipment Breakdown	Included		Included		Included	
Law Enforcement Animals			\$12,000 Per Schedule / \$500 Deductible		\$15,000 One Animal/ \$35,000 Max/ \$2500 Deductible	
Hardware & Media	\$500,000		\$500,000		Included in Blanket	
Business Income / Extra Expense	\$500,000		\$500,000		\$1,000,000	
Flood Exclusions	Flood Zone A Excluded: Locations 19 and 20.		<b>425 Airport Road is excluded for Flood on quote</b>		<b>Locations Excluded for Flood: 425 Airport Rd;</b>	
Flood or Surface Water Deductible	\$1,000,000		\$1,000,000		\$1,000,000	
Earthquake Deductible	\$50,000		\$50,000		\$50,000 / \$100,000 for 165 Illinois and 395 Airport Road	
Earthquake Deductible	\$1,000,000		\$1,000,000		\$1,000,000	
Earthquake Deductible	\$25,000		\$25,000		\$25,000	
Employee Theft	\$125,000 Included		\$125,000 Included		\$100,000	\$948
Computer Fraud Deductible	\$200,000		\$200,000		\$200,000	
Computer Fraud Deductible	\$500		\$500		\$2,500	
<b>TOTAL INLAND MARINE LIMIT</b>	<b>\$788,597</b>		<b>\$824,597</b>		<b>\$810,428</b>	
Scheduled Contractors Equipment	\$619,810 (\$2,500 Deductible)	\$2,928	\$645,810 (\$2,500 Deductible)	\$3,097	\$395,081 (\$2,500 Deductible)	\$2,519
Miscellaneous Equipment	\$178,787 (\$500 deductible)		\$178,787 (\$500 Deductible)		\$364,345 (\$500 Deductible)	
Unlisted Items	\$50,000 limit is included in Miscellaneous Equipment Limit		\$50,000 limit is included in Miscellaneous Equipment Limit		\$50,000 Limit not to exceed \$25,000 per item (\$2,500 Deductible)	
Rented/ Leased Equipment	200,000 per item		200,000 per item		200,000 per item	
General Liability	\$1,000,000/\$2,000,000	\$22,521	\$1,000,000/\$2,000,000	\$21,892	\$1,000,000/\$2,000,000	\$12,696
Emp. Benefits Liab	Coverage C Included		Coverage C Included		Healthcare & Social Services Included for Paramedic/ EMT only	
Deductible	\$1,000,000/\$3,000,000		\$1,000,000/\$3,000,000		\$1,000,000/\$3,000,000	\$381
Deductible	\$5,000		\$5,000		\$1,000	
Law Enforcement Liability	\$1,000,000/\$2,000,000	\$24,591	\$1,000,000/\$2,000,000	\$43,250	\$1,000,000/\$2,000,000	\$37,508
Deductible	\$10,000		\$10,000		\$10,000	
Public Officials Liability	\$1,000,000/\$2,000,000	\$2,038	\$1,000,000/\$2,000,000	included	\$1,000,000/\$2,000,000	\$3,348
Deductible	\$10,000		\$10,000		\$10,000	
Retro Date	4/1/1985		4/1/1985		4/1/1985	
Employment Practices Liability	\$1,000,000/\$2,000,000	\$12,276	\$1,000,000/\$2,000,000	included	\$1,000,000/\$2,000,000	\$11,386
Deductible	\$10,000		\$10,000		\$10,000	
Retro Date	4/1/1985		4/1/1985		4/1/1985	
Auto Liability	\$500,000	\$27,077	\$500,000	\$42,205	\$500,000	\$34,887
Uninsured Motorist	Rejected		Rejected		Rejected	
Number of Units	96 Units		104 Units		104 Units	
Auto Physical Damage	\$3,459,712 per schedule on file	\$10,479	\$3,628,312	included	\$3,628,312	\$15,762
Deductible	500 Comp/1,000 Collision		500 Comp/1,000 Collision		500 Comp/1,000 Collision	
Terrorism	Included		Included		Included	
<b>Package Total Premium</b>		<b>\$150,181.00</b>		<b>\$148,644.00</b>	<b>Total</b>	<b>\$148,899</b>
			<b>To Add TRIA</b>	<b>\$1,640</b>		
<b>Cyber Liability Quote</b>	<b>BCS 2017</b>		<b>BCS 2018</b>		<b>BCS 2018</b>	
	Limits	Premiums	Limits	Premiums	Limits	Premiums
Cyber Liability Aggregate	1,000,000	\$2,539.00	1,000,000	\$2,989.00	1,000,000	\$2,989.00
Retention	2,500		2,500		2,500	
Claims Made Retro	Full Prior Acts		Full Prior Acts		Full Prior Acts	
Cyber Deception	N/A		\$100,000 limit / \$25,000 retention		\$100,000 limit / \$25,000 retention	
<b>GRAND TOTAL</b>		<b>\$152,720</b>		<b>\$151,633</b>		<b>\$148,899</b>
			<b>Grand Total including TRIA</b>	<b>\$153,273</b>		

The Mayor called for the vote and the vote was as follows:

- Selectwoman Leta Turner voted: Aye
- Selectman William Binder voted: Aye
- Selectman Ken Poole voted: Aye
- Selectman Keith McBrayer voted: Aye
- Selectman Jasper Pittman voted: Aye

Motion Carried.

**TBD**

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The Mayor next called up the matter to acknowledge the resignation of Kenny Fowler from the Planning Commission Board due to his no longer being a resident of West Point. See attachment.



## THE CITY OF WEST POINT

580 COMMERCE STREET • P.O. BOX 1117  
WEST POINT, MISSISSIPPI 39773

**MAYOR**  
HARMON A. ROBINSON

**SELECTMEN**  
LETA TURNER  
WILLIAM BINDER  
KEN POOLE  
KEITH MCBRAYER  
JASPER PITTMAN

May 18, 2018

The Honorable Harmon A. (Robbie) Robinson, Mayor  
City of West Point, Mississippi

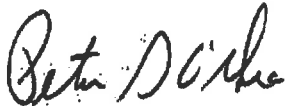
Re: Resignation of Commissioner Kenny Fowler

Dear Mayor Robinson.

Planning Commissioner Kenny Fowler has advised me that he is no longer of resident of the City of West Point and requests he be relieved of his duties on the Planning Commission. Mr. Fowler lived at 1520 Hickory Ridge which is in Ward 4. His most recent appointment was in December 2017 for four years so his replacement will be serving until December 2021.

Herbert Gunn is the senior alternate commissioner and would be a viable appointment. He lives in Ward 1 but we only have one appointee from that ward at the present time.

Yours truly,



Peter S O'Shea  
Chairman

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Selectman Keith McBrayer made the motion to accept the letter of resignation. Selectman William Binder seconded the motion.

The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted: Aye  
Selectman William Binder voted: Aye  
Selectman Ken Poole voted: Aye  
Selectman Keith McBrayer voted: Aye  
Selectman Jasper Pittman voted: Aye

Motion Carried.

The Mayor next called up the matter of appointment of Herbert Gunn who is a senior alternate commissioner to fill Mr. Kenny Fowler's term on the Planning Commission Board.

Selectman William Binder made the motion to appoint Mr. Herbert Gunn. Selectwoman Leta Turner seconded the motion.

The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted: Aye  
Selectman William Binder voted: Aye  
Selectman Ken Poole voted: Aye  
Selectman Keith McBrayer voted: Aye  
Selectman Jasper Pittman voted: Aye

Motion Carried.

The Mayor next called up the matter of appointment to fill the vacant alternate commissioner slot on the Planning Commission.

Selectwoman Leta Turner made the motion to appoint Mary Ann Briggs to fill the vacant alternate commissioner slot on the Planning Commission. Selectman Ken Poole seconded the motion.

The Mayor called for the vote and the vote as follows:

Selectwoman Leta Turner voted: Aye  
Selectman William Binder voted: Aye  
Selectman Ken Poole voted: Aye  
Selectman Keith McBrayer voted; Aye  
Selectman Jasper Pittman voted: Aye

Motion Carried.

The Mayor next called up the matter to acknowledge the resignation of Bill Gibson from the EMA Council.

**TBD**

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**Robbie Robinson**

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**From:** Bill Gibson <bgibson@mossyoak.com>  
**Sent:** Monday, May 21, 2018 9:43 AM  
**To:** Robbie Robinson  
**Subject:** Resignation

After the political shenanigans pulled off by the City of West Point Mayor and Board of Selectmen and the Clay County Board of Supervisors regarding the hiring of the EMA Director, I am advising you that I am no longer willing to serve on the EMA Council as a representative of the City of West Point. When the EMA Councils hiring recommendations were ignored, the most qualified candidate rejected, and a less qualified candidate selected, it is clear that remaining on the council is a waste of my time. Effective this date, I resign.

Bill Gibson

Selectman Jasper Pittman made the motion to accept the letter of resignation of Bill Gibson. Selectman William Binder seconded the motion.

The Mayor called for a roll call vote and the vote was as follows:

Selectman Keith McBrayer voted: Aye  
Selectman William Binder voted: Aye  
Selectman Ken Poole voted: Aye  
Selectman Jasper Pittman voted: Aye  
Selectwoman Leta Turner voted: Aye

Motion Carried.

The Mayor next called up the matter to acknowledge the resignation of De'Andra Lockett as a temporary full time employee at the Water and Light Department.

DeAndra Lockett  
39 Meadow Ct.  
West Point, Mississippi, 39773  
(662) 361-1280

May 22, 2018

West Point Light And Water Department  
300 E. Broad St.  
West Point, Mississippi, 39773

To Whom It May Concern,

Please accept this letter as notice of my resignation from West Point Light And Water Department as of May 22, 2018.

I have enjoyed my time at West Point Light And Water Department but have chosen to leave to pursue other opportunities. My last day will be June 5, 2018.

Thank you for your help and guidance during my employment with West Point Light And Water Department. I wish you and the company much success in the future. If I can do anything to help during this transition, please let me know.

Sincerely,

  
DeAndra Lockett

**TBD**

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Selectman William Binder made the motion to accept the letter of resignation of De'Andra Lockett. Selectman Keith McBrayer seconded the motion.

The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted: Aye  
Selectman Jasper Pittman voted: Aye  
Selectman Ken Poole voted: Aye  
Selectman William Binder voted: Aye  
Selectman Keith McBrayer voted: Aye

Motion Carried.

Mayor Robinson recognized the following motion from Selectman Poole

Selectman Ken Poole made the motion to ask Department Heads to begin exit interviews when city employees turn in resignation as a measure to improve retention. Selectwoman Leta Turner seconded the motion.

The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted: Aye  
Selectman William Binder voted: Aye  
Selectman Ken Poole voted: Aye  
Selectman Keith McBrayer voted: Aye  
Selectman Jasper Pittman voted: Aye

Motion Carried.

The Mayor next called up the matter of spreading over the minutes the re-certification of Randolph (Randy) W. Jones completion of the (AFMM) Association of Floodplain Managers of Mississippi Continuing Education Course.



**CERTIFICATE OF ATTENDANCE**

This is to certify attendance of  
Randolph W. Jones, CFM  
at the

*Association of Floodplain Managers of Mississippi*

*Spring Conference*

May 22-24, 2018

Natchez, MS

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Selectman Keith McBrayer made the motion Selectman William Binder seconded the motion.

The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted: Aye  
Selectman William Binder voted: Aye  
Selectman Ken Poole voted: Aye  
Selectman Keith McBrayer voted: Aye  
Selectman Jasper Pittman voted: Aye

Motion Carried.

The Mayor next called up the matter of blighted property. Jeremy Klutts, Code Enforcement Officer was absent. Mayor Robinson presented Jeremy Klutts report of Ms. Augusta Kirby, property Lot on Crowell Street, Parcel Number: 083B311C 0170000 as blighted and a menace to public health.

The Mayor called for Ms. Augusta Kirby to come forward or a representative on her behalf. No one responded. Mayor Robinson reported the proper notice has been given, sign placed in the yard as required. Mayor asked for questions, there being none.

Selectwoman Leta Turner made the motion to declare the property of Ms. Augusta Kirby, lot on Crowell Street Parcel Number: 083B311C 0170000 as blighted, and a menace to public health according to Section 21-19-11 of the Mississippi Code Annotated 1972. Selectman Keith McBrayer seconded the motion.

The Mayor called for the vote and the vote was follows:

Selectwoman Leta Turner voted: Aye  
Selectman William Binder voted: Aye  
Selectman Ken Poole voted: Aye  
Selectman Keith McBrayer voted: Aye  
Selectman Jasper Pittman voted: Aye

Motion Carried.

The Mayor called up the matter of blighted property of Robert Booker Jr. located at 717 Sixth Street, Parcel Number: 083B3211F 0160000 and called for Mr. Robert Booker, Jr. to come forward or a representative on his behalf. No one responded. Mayor Robinson reported that proper notice has been given and sign placed in the yard as required. Mayor asked for questions, there being none, called for a motion to declare the property blighted.

Selectwoman Leta Turner made the motion to declare the property of Mr. Robert Booker, Jr., located at 717 Sixth Street, Parcel Number: 083B3211F 0160000, as blighted, a menace to public health according to Section 21-19-11 of the Mississippi Code Annotated 1972.

Selectman William Binder seconded the motion.

The Mayor called for a roll call vote on the alternate motion and the vote was as follows:

Selectwoman Leta Turner voted: Aye  
Selectman William Binder voted: Aye  
Selectman Ken Poole voted: Aye

**TBD**

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Selectman Keith McBrayer voted: Aye

Selectman Jasper Pittman voted: Aye

Motion Carried.

The Mayor next called up blighted property of Ms. Callie P. Huddleston, Lot on Illinois Street, Parcel Number: 082D115C 0130000. The Mayor called for Ms. Callie P. Huddleston to come forward or a representative on her behalf. No one responded. Mayor asked for questions, there being none, called for a motion to declare the property blighted.

Selectman Keith McBrayer made the motion to declare the property of Ms. Callie P. Huddleston, Lot on Illinois Street as blighted, a menace to public health according to Section 21-19-11 of the Mississippi Code Annotated 1972. Selectman William Binder seconded the motion.

The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted: Aye

Selectman William Binder voted: Aye

Selectman Ken Poole voted: Aye

Selectman Keith McBrayer voted: Aye

Selectman Jasper Pittman voted: Aye

Motion Carried.

The Mayor next called up the matter up blighted property of Ms. Mariah L. Easley, located at 321 Little Street, Parcel Number: 082D415D 0030200. The Mayor called for Ms. Mariah L. Easley to come forward or a representative on her behalf. No one responded. Mayor asked for questions, there being none, called for a motion to declare the property blighted

Selectman William Binder made the motion to declare the property of Ms. Mariah L. Easley, located at 321 Little Street, Parcel Number: 082D415D 0030200 as blighted , a menace to public health according to Section 21-19-11 of the Mississippi Code Annotated 1972. Selectman Keith McBrayer seconded the motion.

The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted: Aye

Selectman William Binder voted: Aye

Selectman Keith McBrayer voted: Aye

Selectman Ken Poole voted: Aye

Selectman Jasper Pittman voted: Aye

Motion Carried.

The Mayor next called up the matter to authorize transfer of inactive utility accounts to MCRG for the Water and Light Department. Selectwoman Leta Turner made the motion. Selectman Ken Poole seconded the motion.

**TBD**



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The Mayor called for the vote and the vote was as follows:

- Selectwoman Leta Turner voted: Aye
- Selectman William Binder voted: Aye
- Selectman Ken Poole voted: Aye
- Selectman Keith McBrayer voted: Aye
- Selectman Jasper Pittman voted: Aye

Motion Carried.

The Mayor next called up the matter of authorization of Mayor to execute an engineering contract with Calvert-Spradling Engineers, Inc. for MDOT project STPD-7973-00(005) LPA/105723-802000 in the City of West Point, Clay County.

EXHIBIT 1-A

**City of West Point, Mississippi**

Excerpt from the Minutes of the Meeting of the City of West Point

WHEREAS, on June 12, 2018, the Mayor and Board of Selectmen of the City of West Point granted the Mayor authority to negotiate a Construction Engineering and Inspection Services Agreement contract with Calvert-Spradling Engineers, Inc. for the design and performance of engineering services for Surface Transportation Program Project to improve Waverly Road between Church Hill Road and Magnolia Drive known as MDOT Project No. STPD-7973-00(005)LPA/105723-802000 in the City of West Point, Clay County, as shown in Minute Book 39, Page T80; and,

Whereas said negotiations are complete and a final contract has been proposed by the consultants; and,

Whereas the Mayor and Board of Selectmen of the City of West Point finds the terms of said contract acceptable, and pending review and approval of Mississippi Department of Transportation.

NOW THEREFORE, upon motion duly made and seconded, and unanimously passed, the Mayor is hereby authorized to execute engineering contracts with Calvert-Spradling Engineers, Inc.

\*\*\*\*\*

State of Mississippi  
County of Clay

I, Eddie A. Longstreet, City Clerk of the City of West Point, do hereby certify that the above and foregoing is a true and correct copy of a board order of the Mayor and Board of Selectmen of record in Minute Book 39, Page T80, of the Official Minutes of the City of West Point, duly adopted on the 12th day of June, 2018.

Witness my hand and official seal this the 12th day of June, 2018.



Eddie A. Longstreet  
Eddie A. Longstreet, City Clerk  
City of West Point, Mississippi

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Selectman William Binder made the motion to authorize the Mayor to execute the contract. Selectman Jasper Pittman seconded the motion.

The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted: Aye  
Selectman William Binder voted: Aye  
Selectman Ken Poole voted: Aye  
Selectman Keith McBrayer voted: Aye  
Selectman Jasper Pittman voted: Aye

Motion Carried.

The Mayor next called up the matter to authorize the City Clerk to advertise bids for MDOT Project STD-7973-00(005) LPA/105723-802000 in the City of West Point, Clay County.

SECTION 901

ADVERTISEMENT

City of West Point  
Clay County, Mississippi

Federal Aid Project No. STPD-7973-00(005)LPA/105723-802000

The Mayor and Board of Selectmen of the City of West Point, Clay County Mississippi, will receive bids for the milling and overlay of Waverly Road Improvements for a total project length of 2.56 miles, Federal Aid Project No. STPD-7973-00(005)LPA/105723-802000, no later than 10:00 a.m., Local Time, July 12, 2018 at City Hall located at 580 Commerce Street, West Point, Mississippi 39773. All bids so received will be publicly opened and read aloud.

The work shall consist essentially of the following items:

Mill and mix asphalt overlay, striping, signing and all other related items of work required to complete the project as shown and specified in the contract documents.

The above general outline of features of the work does not in any way limit the responsibility of the Contractor to perform all work and furnish all plant, labor, equipment and materials required by the specifications and the drawings referred to therein.

The attention of bidders is directed to the Contract Provisions governing selection and employment of labor. Minimum wage rates for Federal-Aid projects have been predetermined by the secretary of Labor and are subject to Public Law 87-581 Work Hours Act of 1962, as set forth in the Contract Provisions.

The Mayor and Board of Selectmen of the City of West Point, Mississippi hereby notifies all Bidders that it affirmatively insures that in any contract entered into pursuant to this advertisement, disadvantaged and women's business enterprises will be afforded the full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

**The award of this contract will be contingent upon the Contractor satisfying the DBE/WBE requirements.**

The Contract Documents are on file and may be examined at the following locations:

1. City Clerk, City of West Point, 580 Commerce Street, West Point, Mississippi 39773
2. Calvert-Spradling Engineers, Inc., 7085 Hwy. 45A North, Suite 5, West Point, Mississippi 39773
3. Official bid documents can be downloaded from Central at [www.centralbidding.com](http://www.centralbidding.com). Electronic bids can be submitted at [www.centralbidding.com](http://www.centralbidding.com). For any questions related to the electronic bidding process, please call Central Bidding at 225-810-4814.

All documents required for bidding purposes may be obtained from Calvert Spradling Engineers, Inc., 7085 Hwy. 45A, Suite 5, West Point, MS 39773 (Mailing address: P. O. Drawer 1078, West Point, MS 39773) upon payment of \$200.00 for each set, which will not be refunded.

Each bid shall be accompanied by a Cashier's Check, Certified Check on a solvent bank or a Bidder's Bond issued by a Surety Company licensed to operate in the State of Mississippi, in the amount of five percent (5%) of the total bid price, payable to the City of West Point, Mississippi as bid security. Bidders shall also submit a current financial statement, if requested by the City. The successful bidder will be required to furnish a Performance Bond and a Payment Bond each in the amount of one hundred percent (100%) of the contract amount.

The proposal and contract documents in its entirety shall be submitted in a sealed envelope and deposited with the City Clerk, City of West Point, at 580 Commerce Street, West Point, Mississippi prior to the hour and date above designated.

901-1

Work to be performed shall be in accordance with the "Mississippi State Highway Standard Specifications for Road and Bridge Construction, 2017", together with all amendments and/or special provisions and/or addenda to the standards duly approved and adopted, unless otherwise noted in these specifications.

The attention of Bidders is directed to the provisions of Subsection 102.07 pertaining to irregular proposals and rejection of bids.

CITY OF WEST POINT

BY: /s/Harmon A. Robinson, Mayor

PUBLISH: June 20, 2018  
June 27, 2018

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Selectman Keith McBrayer made the motion. Selectman Ken Poole seconded the motion.

The Mayor called for the vote and the vote was as follows:

- Selectwoman Leta Turner voted: Aye
- Selectman William Binder vote: Aye
- Selectman Ken Poole voted: Aye
- Selectman Keith McBrayer voted: Aye
- Selectman Jasper Pittman voted: Aye

Motion Carried.

The Mayor next called for a motion to set date to hold the FY 2019 Budget hearing.

Selectman Jasper Pittman made the motion to set Thursday, June 28, 2018 at 5:30 p.m. upstairs conference room at City Hall, 530 Commerce Street for the purpose of hearing public comments regarding the proposed fiscal year (FY) 2019 budgets. Selectwoman Leta Turner seconded the motion.

The Mayor called for the vote and the vote was follows:

- Selectwoman Leta Turner voted: Aye
- Selectman William Binder voted: Aye
- Selectman Ken Poole voted: Aye
- Selectman Keith McBrayer voted: Aye
- Selectman Jasper Pittman voted: Aye

Motion Carried.

The Mayor next called for a motion to authorize travel for WPPD Chief Avery Cook to attend The Mississippi Association of Chief of Police Conference, June 25-29, 2018 in Biloxi, MS.

**CITY OF WEST POINT, MS.**



Travel Authorization Form

<b>EMPLOYEE</b>	<b>NAME</b>	Avery Cook		<b>DEPT HEAD</b>	Avery Cook	
	<b>TITLE</b>	Chief of Police		<b>PHONE #</b>	662-494-1244	
<b>CONVENTION, ASSOCIATION OR MEETING</b>	<b>EMAIL</b>			<b>DEPARTMENT</b>	West Point Police	
	<b>TITLE OF MEETING</b>	Summer Educational Conference				
	<b>DESTINATION</b>	Biloxi, MS				
	<b>BEGINNING DATE</b>	26-Jun-18	<b>ENDING DATE</b>	29-Jun-18		
	<b>PURPOSE</b>	Association of Chief's of Police				
<b>ESTIMATED COSTS</b>	<b>TOTAL ESTIMATED COSTS:</b>			<b>ADVANCE REQUEST AMOUNT:</b>		
	<b>TRANSPORTATION</b>	\$		\$		
	<b>MEALS</b>	\$41 @ 5 days		205.00	\$	
	<b>REGISTRATION FEE</b>		325.00	325.00	\$	
	<b>LODGING</b>	\$1180.00 nights		472.00	\$	
	<b>TOTAL:</b>		525.00	1,002.00		-
<b>SIGNATURES</b>	<b>TRAVELER SIGNATURE:</b>					
	<b>DEPARTMENT HEAD SIGNATURE:</b>					
	<b>CITY CLERK SIGNATURE: (TO DENOTE BOARD APPROVAL)</b>					
	DELORES DOSS					

Effective 4/1/2015

**TBD**

**Draft REGULAR MEETING MINUTES OF THE BOARD OF MAYOR AND SELECTMEN  
FOR THE CITY OF WEST POINT, MISSISSIPPI  
TUESDAY, June 12, 2018  
5:30 P.M.**

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Selectwoman Leta Turner made the motion to approve travel. Selectman William Binder seconded the motion.

The Mayor called for the vote and the vote was as follows:

- Selectwoman Leta Turner voted: Aye
- Selectman William Binder voted: Aye
- Selectman Ken Poole voted: Aye
- Selectman Keith McBrayer voted: Aye
- Selectman Jasper Pittman voted: Aye

Motion Carried.

The Mayor next called for a motion to authorize travel for WPPD Telecommunications Officer Sulata Cox to attend Full Terminal Agency Coordinator Certification NCIC Training, June 18-25, 2018 in Pearl, MS

**CITY OF WEST POINT, MS.**



Travel Authorization Form

EMPLOYEE	NAME	Sulata Cox	DEPT HEAD	Avery Cook
	TITLE	TAC Officer	PHONE #	662-494-1244
	EMAIL		DEPARTMENT	West Point Police
CONVENTION OR MEETING	TITLE OF MEETING	Full Terminal Agency Coordinator Certification		
	DESTINATION	Pearl, MS		
	BEGINNING DATE	18-Jun-18	ENDING DATE	22-Jun-18
	PURPOSE	NCIC Certification Training		
ESTIMATED COSTS	TOTAL ESTIMATED COSTS:		ADVANCE REQUEST AMOUNT:	
	TRANSPORTATION	.545x296 miles	161.32	161.32
	MEALS	\$41 @ 5 days	205.00 \$	
	REGISTRATION FEE		- \$	
	LODGING	\$93 @ 5 nights	465.00 \$	
	TOTAL:		670.00	161.32
SIGNATURES	TRAVELER SIGNATURE:	<i>Sulata Cox</i>		
	DEPARTMENT HEAD SIGNATURE:	<i>Avery Cook</i>		
	CITY CLERK SIGNATURE: (TO DENOTE BOARD APPROVAL)			
	DEBORIS DOSS	<i>Deboris Doss</i>		

*Effective 4/1/2015*

Selectman Ken Poole made the motion to approve travel. Selectwoman Leta Turner seconded the motion.

The Mayor called for the vote and the vote was as follows:

- Selectwoman Leta Turner voted: Aye
- Selectman William Binder Voted: Aye
- Selectman Ken Poole voted: Aye
- Selectman Keith McBrayer voted: Aye
- Selectman Jasper Pittman voted: Aye

Motion Carried.

**TBD**

**Draft REGULAR MEETING MINUTES OF THE BOARD OF MAYOR AND SELECTMEN  
FOR THE CITY OF WEST POINT, MISSISSIPPI  
TUESDAY, June 12, 2018  
5:30 P.M.**

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The Mayor next called for a motion to approve Fabricators Supply, LLC's request for industrial ad valorem tax exemption request on a new equipment purchase for \$902,665.00. Selectman Keith McBrayer made the motion to approve said industrial ad valorem exemption for a period of ten (10) years, and approve the resolution attached herein. Selectman William Binder seconded the motion.

The Mayor called for the vote and the vote was as follows:.

Selectwoman Leta Turner voted:	Aye
Selectman William Binder voted:	Aye
Selectman Ken Poole voted:	Aye
Selectman Keith McBrayer voted:	Aye
Selectman Jasper Pittman voted:	Nay

Motion Carried.

**TBD**

Draft REGULAR MEETING MINUTES OF THE BOARD OF MAYOR AND SELECTMEN  
FOR THE CITY OF WEST POINT, MISSISSIPPI  
TUESDAY, June 12, 2018  
5:30 P.M.

COPY

RESOLUTION GRANTING EXEMPTION  
FROM AD VALOREM TAXES

The Board of Mayor and Selectmen (governing authority) of West Point Mississippi (county/municipality) this day considered the matter of granting exemption from ad valorem taxes, except school district taxes, to Fabricators Supply.

The governing authority finds that the above named enterprise has submitted verification and documentation as to the authenticity and accuracy of the application in regard to the true value of the property to be exempted and the date of completion of said enterprise. The authority also finds that the property described in the application constitutes an industrial enterprise as described in Section 27-31-101, Mississippi Code of 1972, as amended.

This governing authority does hereby grant, subject to approval and certification of the Department of Revenue, ad valorem tax exemption to the above taxpayer for a period of 10 years, beginning January 1<sup>st</sup>, 2018, on the property described in the application with a total true value of \$902,665.

Therefore the resolution to grant ad valorem tax exemption to the above named enterprise is hereby approved by Board of Mayor and Selectmen (governing authority) of West Point Mississippi (county/municipality) for a period of 10 years as authorized by Section 27-31-101 et seq., Mississippi Code of 1972, as amended, on this the 12<sup>th</sup> day of June, 2018.



Attest:

Jalika A. Longstreet  
City Clerk

Harmon A. Robinson  
Granting Authority

Name & Title:  
HARMON A. ROBINSON  
Mayor

TBD

**Draft REGULAR MEETING MINUTES OF THE BOARD OF MAYOR AND SELECTMEN  
FOR THE CITY OF WEST POINT, MISSISSIPPI  
TUESDAY, June 12, 2018  
5:30 P.M.**

**APPLICATION FOR AD VALOREM TAX EXEMPTION**  
AS AUTHORIZED BY SECTION 27-31-101, et seq., MISSISSIPPI CODE OF 1972, AS AMENDED

NAME OF ENTERPRISE FABRICATORS SUPPLY  
 PHYSICAL ADDRESS 205 AIRPORT RD  
 TYPE OF INDUSTRY STEEL PRODUCT/SERVICE DISTRIBUTION/PROCESSING  
 LOCATION - COUNTY CLAY CITY WEST POINT  
 DATE OF COMPLETION 12/17 YEARS REQUESTED 10  
 NEW (SECTION 27-31-101) \_\_\_\_\_ EXPANSION (SECTION 27-31-105) X  
 NEW JOBS 6 ESTIMATED PAYROLL \$270,000  
 TRUE VALUE OF PROPERTY EXEMPTED \$902,665 \*Attach an  
 itemized list of property to be exempted as Exhibit "A".

The applicant request that the Board approve this application by an order spread on its minutes declaring that the above property be exempt from all ad valorem taxation except school taxation for the period requested. The applicant further request that the application and certified approval of exemption be forwarded to the Department of Revenue and upon approval and certification by the Department, the Board enter a final order on its minutes granting the exemption. The above information is true and correct as certified by the applicant. This application is submitted on the 17 day of May, 2018.

Fabricators Supply LLC  
Applicant (Name of Taxpayer)  
 By: D. Ketchum  
 Title: GM

ATTEST:



EXHIBIT A

Description of Item	Year of Acquisition	Acquisition Cost
Messer 4500 DB cutting/machine	2017	\$902,665
<b>Total Cost</b>		<b>\$902,655</b>

**TBD**

**Draft REGULAR MEETING MINUTES OF THE BOARD OF MAYOR AND SELECTMEN  
FOR THE CITY OF WEST POINT, MISSISSIPPI  
TUESDAY, June 12, 2018  
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Form 60-970 (Rev. 10/01)

**POSITION STATEMENT OF TAX ASSESSOR**

**TRADE NAME OF APPLICANT:** Fabricators Supply  
**LOCATION:** 250 Airport Rd **PARCEL #** \_\_\_\_\_  
**EXEMPTION RELATES TO MISS. CODE OF 1972, SECTION:** 27-31-101 & 27-31-105  
**TYPE OF BUSINESS:** Manufacture/Processors  
**FINISHED PRODUCTS ARE:** Steel  
**HAS THIS ENTERPRISE ENJOYED AN EXEMPTION PREVIOUSLY? (YES-NO)** yes  
**UNDER ANY OTHER TRADE NAME? (YES-NO)** NO  
**ANY OTHER LOCATION? (YES-NO)** NO  
**UNDER ANY OTHER OWNERSHIP?** \_\_\_\_\_  
**NUMBER OF NEW JOBS?** 6 **ESTIMATED ANNUAL PAYROLL** \$270,000  
**EXEMPTION TO BE ON:** \_\_\_\_\_

**LAND VALUE AS OF COMPLETION DATE:** \$ \_\_\_\_\_  
**IMPROVEMENT VALUE AS OF COMPLETION DATE:** \$ \_\_\_\_\_

**PERSONAL PROPERTY:**

<b>FURN. &amp; FIX.</b>	<b>VALUE \$</b>	_____	
<b>MACH. &amp; EQUIP.</b>	<b>VALUE \$</b>	<u>\$902,665</u>	
<b>RAW MATERIALS</b>	<b>VALUE \$</b>	_____	
<b>WORK IN PROCESS</b>	<b>VALUE \$</b>	_____	
<b>PERSONAL PROPERTY TOTAL AS OF COMPLETION DATE:</b>		<b>\$</b>	<u>\$902,665</u>
<b>EXEMPTION TOTAL VALUE AS OF COMPLETION DATE:</b>		<b>\$</b>	<u>\$902,665</u>

**LAND AND IMPROVEMENTS:**

**OWNER OF LAND:** \_\_\_\_\_  
**OWNER OF IMPROVEMENTS:** \_\_\_\_\_  
**DATE OF IMPROVEMENTS: COMPLETED** 12/2017 **EXPANDED** 12/2017  
**ANY PRIOR EXEMPTION:** \_\_\_\_\_  
**YEARS OF EXEMPTION APPLIED FOR:** 1/1/2018 **THRU** 12/31/2027  
**APPLICANT'S REPRESENTATIVE:** Dave Ketchum  
**ADDRESS:** \_\_\_\_\_ **PHONE:** 662-492-0550  
**INVESTIGATED BY:** \_\_\_\_\_  
**COMMENTS:** \_\_\_\_\_

**DATE:** 5-22-18 **TAX ASSESSOR:** Paig Lambert

The Mayor next called for a motion to approve the Public Works Department Head, Joey Wright's, request to add the names of the below provided list for temporary, part-time, or seasonal employees with the start date to be determined by the Department Head.

**TBD**



**Draft REGULAR MEETING MINUTES OF THE BOARD OF MAYOR AND SELECTMEN  
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**PUBLIC WORKS DEPARTMENT**

Here is a list of workers that will be considered for employment a, as temporary,  
part-time or seasonal help.

Cedricus Petty  
Marquaric Starks  
Phillip Collins  
Billy Terry  
Jonathan Crowley  
Joshua Moore  
Ruby Dupree  
Dominique Sparks  
Mondrake Averhart  
Reshard Deanes  
Zavier Collins  
DeAntonio Bradshaw

Selectman Jasper Pittman made the motion to add said employees to the list. Selectman Ken Poole seconded the motion.

The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted: Aye  
Selectman William Binder voted: Aye  
Selectman Ken Poole voted: Aye  
Selectman Keith McBrayer voted: Aye  
Selectman Jasper Pittman voted: Aye

Motion Carried.

The Mayor next called for a motion to consider the Public Works Department Head, Joey Wright's, recommendation of the following list of employees from part-time to full time employment with benefits, effective date June 12, 2018.

List of recommendation from part-time to full time employment with  
benefits

1. Demarius Brown
2. Undrake Lane
3. Kenneth Sanford
4. Ervin Deanes
5. Roger Petty

Selectman Jasper Pittman made the motion to accept the recommendation. Selectman Ken Poole seconded the motion.

**TBD**

**Draft REGULAR MEETING MINUTES OF THE BOARD OF MAYOR AND SELECTMEN  
FOR THE CITY OF WEST POINT, MISSISSIPPI  
TUESDAY, June 12, 2018  
5:30 P.M.**

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The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted: Aye  
Selectman William Binder voted: Aye  
Selectman Ken Poole voted: Aye  
Selectman Keith McBrayer voted: Aye  
Selectman Jasper Pittman voted: Aye

Motion Carried.

The Mayor next called up the matter of Parks and Recreation Department Head, James Crowley report to recommend Rickey Gandy and Quincy Starks from part-time to full-time employees, effective date June 12, 2018.

Selectman Ken Poole made the motion to accept the recommendation. Selectwoman Leta Turner seconded the motion.

The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted: Aye  
Selectman William Binder voted: Aye  
Selectman Ken Poole voted: Aye  
Selectman Keith McBrayer voted: Aye  
Selectman Jasper Pittman voted: Aye

Motion Carried.

The Mayor next called up the matter of Parks and Recreation Department Head recommendation to increase pay for Antonio Brown from \$10.50 per hour to \$11.50 per hour, with effective date June 12, 2018.

Selectman Ken Poole made the motion to approve the recommendation. Selectwoman Leta Turner seconded the motion.

The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Turner voted: Aye  
Selectman William Binder voted: Aye  
Selectman Ken Poole voted: Aye  
Selectman Keith McBrayer voted: Aye  
Selectman Jasper Pittman voted: Aye

Motion Carried.

**TBD**

**Draft REGULAR MEETING MINUTES OF THE BOARD OF MAYOR AND SELECTMEN  
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The Mayor next called up the matter to adjourn the meeting. Selectwoman Leta Turner made the motion. Selectman Ken Poole seconded the motion.

The Mayor called for the vote and the vote was as follows:

- Selectwoman Leta Turner voted: Aye
- Selectman William Binder voted; Aye
- Selectman Ken Poole voted: Aye
- Selectman Keith McBrayer voted: Aye
- Selectman Jasper Pittman voted: Aye

Motion Carried.  
Meeting Adjourned

SEAL

  
Harmon A. Robinson, Mayor

  
Eddie A. Longstreet, City Clerk

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