

**DRAFT REGULAR MEETING MINUTES OF THE BOARD OF MAYOR AND SELECTMEN  
FOR THE CITY OF WEST POINT, MISSISSIPPI**

**Tuesday, February 13, 2018**

**5:30 P.M.**

The Board of Mayor and Selectmen of the City of West Point, Mississippi held their regular Meeting the 13<sup>th</sup> day of February 2018 at 5:30 p.m. at City Hall, 580 Commerce Street, West Point, Mississippi. Members present were Mayor Harmon A. "Robbie" Robinson, presiding, Selectwoman Leta Turner, Selectman William Binder, Selectman Ken Poole, Selectman Keith McBrayer, and Selectman Jasper Pittman. Also present City Clerk Eddie Longstreet, City Attorney Orlando Richmond and CAO Randy Jones.

The Mayor called the meeting to order. The invocation was provided by Eddie Longstreet followed by the Pledge of Allegiance.

Mayor Robinson called for a motion to approve the consent agenda.

Selectman Keith McBrayer made the motion to approve the below consent agenda

**CONSENT AGENDA**

1. Approval of January 9, 2018 Regular Meeting
2. Approval of January 2018 Claim Dockets/Financial Reports
3. Emergency Declaration Renewal

Selectman Ken Poole seconded the motion.

The Mayor called for a vote and the vote was as follows:

Selectwoman Leta Tuner voted: Aye  
Selectman William Binder voted: Aye  
Selectman Ken Poole voted: Aye  
Selectman Jasper Pittman voted: Aye  
Selectman Keith McBrayer voted: Aye

Motion Carried.

The Mayor next called up the matter of Social Media Policy for adoption.

Selectman William Binder made the motion to table the Social Media Policy. Selectman Jasper Pittman seconded the motion.

The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Tuner voted: Aye  
Selectman William Binder voted: Aye  
Selectman Ken Poole voted: Aye  
Selectman Jasper Pittman voted: Aye  
Selectman Keith McBrayer voted: Aye

Motion Carried.

The Mayor next called up the matter of the Splash Park Bids having been tabled at the January 9, 2018 meeting, two bids having been received. The two bids are Great Southern Recreation for \$79,950.00 and Planet Recess, Inc. for \$69,000.00.

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Selectman Jasper Pittman made the motion to accept the lowest bid from Planet Recess, Inc. for \$69,000.00 to be constructed at the Jesse Harmon Sports Complex. Selectman Keith McBrayer seconded the motion.

Selectman Ken Poole made an alternate motion to move the location of the Splash Park to Marshall Park. Selectwoman Leta Turner seconded the motion.

The Mayor then called for a vote on Mr. Poole's alternate motion to move the Splash Park to Marshall Park and the vote was as follows:

- Selectwoman Leta Turner voted: Aye
- Selectman William Binder voted: Nay
- Selectman Ken Poole voted: Aye
- Selectman Keith McBrayer voted: Nay
- Selectman Jasper Pittman voted: Nay

Motion Failed.

The Mayor then called for a vote on the original motion to accept the lowest bid from Planet Recess, Inc. for \$69,000.00 for the Splash Park.

The Mayor called for the vote and the vote was as follows:

- Selectwoman Leta Tuner voted: Aye
- Selectman William Binder voted: Aye
- Selectman Ken Poole voted: Aye
- Selectman Jasper Pittman voted: Aye
- Selectman Keith McBrayer voted: Aye

Motion Carried.

The Mayor next called upon the Board for a motion to accept to the lowest bid from Suncoast Infrastructures, Inc. for \$132,807.15, as recommended by the City's Engineer Consultant, Stanley Spradling of Calvert-Spradling Engineers, Inc. for the Church Hill Road Sewer Rehabilitation Project.

**CITY OF WEST POINT  
SEWER REHABILITATION - CHURCH HILL ROAD  
JANUARY 26, 2018 AT 10:00 A.M.  
CSE# 217036**

Description	Quantity	Unit	SUNCOAST INFRASTRUCTURE, INC.		INSITUFORM TECHNOLOGIES, LLC		GULF COAST UNDERGROUND	
			Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1 12" CURED-IN-PLACE PIPE (INCLUDES CLEANING)	2,321	FT	\$ 30.40	\$ 70,558.40	\$ 39.80	\$ 92,375.80	\$ 39.00	\$ 90,519.00
2 8" CURED-IN-PLACE PIPE (INCLUDES CLEANING)	2,021	FT	\$ 23.75	\$ 62,248.75	\$ 28.80	\$ 75,484.80	\$ 32.00	\$ 83,872.00
<b>TOTAL BASE BID</b>				<b>\$ 132,807.15</b>		<b>\$ 167,860.60</b>		<b>\$ 174,391.00</b>

This is to certify that this is a true and correct tabulation of the bids for the City of West Point as received by the Mayor and Board of Selectmen on January 26, 2018 at 10:00 a.m. at which time said bids were opened and read aloud by me.

*Stanley J. Spradling*  
Stanley J. Spradling, P.E.



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**CALVERT - SPRADLING ENGINEERS, INC.**

CONSULTING ENGINEERS  
P.O. DRAWER 1078  
WEST POINT, MISSISSIPPI 39773  
PHONE (662) 494-7101

ROBERT L. CALVERT, P.E.  
STANLEY J. SPRADLING, P.E.

7085 HIGHWAY 46 ALT. N.  
WEST POINT, MS 39773-0442

January 29, 2018

Honorable Harmon A. Robinson  
Mayor, City of West Point  
Post Office Box 1117  
West Point, MS 39773

RE: **City of West Point  
Clay County, MS  
Sewer Rehabilitation – Church Hill Road  
CSE#217036**

Dear Mayor Robinson:

Enclosed please find four copies of the Bid Tabulation and four copies of the Notice of Award on the above referenced project.

The low bidder was Suncoast Infrastructures, Inc. with a bid of \$132,807.15. It is our recommendation that the contract be awarded to Suncoast Infrastructures, Inc.

If you agree with our recommendation, please sign each copy of the Notices of Award and return them to my office.

Sincerely,



Stanley J. Spradling, P.E.

SJS:mwf  
Enclosures

Cc: Boodro Marsac, City of West Point

Selectman Keith McBrayer made the motion to award the bid to Suncoast Infrastructures, Inc. with a bid of \$132,807.15 for the Sewer Rehabilitation Project on Church Hill Road. Selectman William Binder seconded the motion.

The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Tuner voted: Aye  
Selectman William Binder voted: Aye  
Selectman Ken Poole voted: Aye  
Selectman Jasper Pittman voted: Aye  
Selectman Keith McBrayer voted: Aye

Motion Carried.

The Mayor next called up the matter to approve the below Work Authorization Number 18-01 with Clearwater Consultants, Inc. for engineering services for the West Point McCharen Airport.

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**5:30 P.M.**

Selectman William Binder made the motion to approve the following Work Authorization Number 18-01 for the City of West Point-West Point McCharen Field Airport. Selectman Keith McBrayer seconded the motion.

**EXHIBIT A**

**CITY OF WEST POINT – WEST POINT MCCHAREN FIELD AIRPORT**

**WEST POINT, MISSISSIPPI**

**WORK AUTHORIZATION Number 18-01**

**2018 AIP Project**

Project Identification No. 3-28-0077-015-2018

Date: February 13, 2018

It is agreed to undertake the following work in accordance with the provisions of the Agreement between the City of West Point, Mississippi ("OWNER") and Clearwater Consultants, Inc. ("ENGINEER") dated July 12, 2016.

**Scope of Services**

The Engineer shall provide Professional Services for the 2018 AIP Project which shall be comprised of a Ramp Expansion, Drainage and Related Improvements. See the attached Exhibit "B" for a more detailed description of services to be provided.

**Time of Performance**

Time of performance will necessarily be dependent upon the timing of the AIP grant offer and will extend 30 days beyond final completion of the project.

**Compensation**

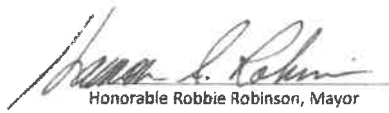
- |                      |   |                        |
|----------------------|---|------------------------|
| 1. Basic Services:   | Applications & Administrative             | - Lump Sum of \$3,800  |
|                      | Design & Bidding, Contract Award          | - Lump Sum of \$23,500 |
|                      | Construction Administration               | - Lump Sum of \$12,000 |
| 2. Special Services: | Budget for Special Services is as follows |                        |
| (a)                  | DBE Plan                                  | \$3,105                |
| (b)                  | Resident Project Representative           | \$9,500                |
| (c)                  | Surveys & Geotechnical                    | \$4,800                |

Actual compensation for Special Services will be invoiced according to the Rate Schedule presented as Exhibit I in the July 12, 2016 Agreement.

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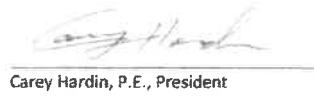
Agree as to Scope of Services, Time of Performance and Compensation:

City of West Point

  
Honorable Robbie Robinson, Mayor

Date: February 13, 2018

Clearwater Consultants, Inc.

  
Carey Hardin, P.E., President

Date: February 13, 2018



WA-18-01  
2018 AIP Project

A-2

February, 2018

The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Tuner voted: Aye

Selectman William Binder voted: Aye

Selectman Ken Poole voted: Aye

Selectman Jasper Pittman voted: Aye

Selectman Keith McBrayer voted: Aye

Motion Carried.

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**5:30 P.M.**

The Mayor next called up the matter to adopt a proclamation in honor of Rare Disease Day on February 28, 2018 in the City of West Point.

Selectman Keith McBrayer made the motion to adopt the following proclamation in honor of Rare Disease Day on February 28, 2018 in the City of West Point. Selectman Jasper Pittman seconded the motion.



**PROCLAMATION**

**Whereas**, there are nearly 7,000 diseases and conditions considered rare (each affecting fewer than 200,000 Americans) in the United States, according to the National Institutes of Health (NIH);

**Whereas**, while each of these diseases may affect small numbers of people, rare disease as a group affect almost 30 million Americans;

**Whereas**, many rare diseases are serious and debilitating conditions that have a significant impact on the lives of those affected;

**Whereas**, while more than 450 drugs and biologics have been approved of the treatment of rare diseases according to the Food and Drug Administration (FDA), millions of Americans still have rare diseases for which there is no approved treatment;

**Whereas**, individuals and families affected by rare diseases often experience problems such as diagnosis delay, difficulty finding a medical expert, and lack of access to treatments or ancillary services;


**Whereas**, while the public is familiar with some rare diseases, many patients and families affected by less widely known rare diseases bear a large share of the burden of funding research and raising public awareness to support the search for treatments;

**Whereas**, residents of West Point, Mississippi are among those affected by rare diseases because nearly one in 10 Americans have rare diseases;

**Whereas**, the National Organization for Rare Disorders (NORD) is organizing a nationwide observance of Rare Disease Day on February 28, 2018;

**Therefore**, be in resolved that February 28, 2018, will be observed as Rare Disease Day in West Point, Mississippi.

This is the 13<sup>th</sup> day of February, 2018

  
Clerk

  
Mayor

The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Tuner voted: Aye

Selectman William Binder voted: Aye

Selectman Ken Poole voted: Aye

Selectman Jasper Pittman voted: Aye

Selectman Keith McBrayer voted: Aye

Motion Carried.

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The Mayor next called up the matter of authorizing travel for Allen Flynt to travel to instruct a FUNSTAR Class in Meridian on March 5-9,2018 .(All Reimbursed).

Selectman Ken Poole made the motion to authorize said travel for Allen Flynt. Selectman William Binder seconded the motion.

The Mayor called for the vote and the vote was follows:

Selectwoman Leta Tuner voted: Aye

Selectman William Binder voted: Aye

Selectman Ken Poole voted: Aye

Selectman Jasper Pittman voted: Aye

Selectman Keith McBrayer voted: Aye

Motion Carried.

The Mayor next called up the matter of authorizing travel for Rita Mattix to attend a CSA E-Comm Payroll Class in Tupelo, MS on April 5, 2018.

Selectwoman Leta Turner made the motion to authorize travel for Rita Mattix to attend the CSA E-Comm Payroll Class in Tupelo, MS on April 5, 2018. Selectman Ken Poole seconded the motion.

The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Tuner voted: Aye

Selectman William Binder voted: Aye

Selectman Ken Poole voted: Aye

Selectman Jasper Pittman voted: Aye

Selectman Keith McBrayer voted: Aye

Motion Carried.

The Mayor next called up the matter of authorizing travel for Dorothy Ryland to attend Privilege Licenses & Permits Class on February 26, 2018, in Pearl, MS. Selectman Binder recused himself from the discussion.

Selectman Ken Poole made the motion to authorize travel for Dorothy Ryland to attend Privilege Licenses & Permits Class on February 26, 2018 in Pearl, MS. Selectman Keith McBrayer seconded the motion.

Selectman William Binder recused himself, and left the room.

The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Tuner voted: Aye

Selectman William Binder voted: Absent

Selectman Ken Poole voted: Aye

Selectman Jasper Pittman voted: Aye

Selectman Keith McBrayer voted: Aye

Motion Carried.

Selectman Binder rejoined the meeting

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The Mayor next called up the matter of West Point Fire Chief Ken Wilbourne to make his recommendation of firemen for employment. Fire Chief Ken Wilbourne recommended Demond Smith for employment with the West Point Fire Department.

Selectman William Binder made the motion to hire Demond Smith for employment with the West Point Fire Department. Selectman Keith McBryer seconded the motion.

The Mayor called for a vote and the vote was as follows:

Selectwoman Leta Tuner voted: Aye

Selectman William Binder voted: Aye

Selectman Ken Poole voted: Aye

Selectman Jasper Pittman voted: Aye

Selectman Keith McBryer voted: Aye

Motion Carried.

The Mayor next called up the matter of the Fire Chief's second recommendation for employment with the West Point Fire Department. Fire Chief Ken Wilbourne recommended Cody Parker to fill the vacancy left by Gregg Cardwell's resignation.

Selectman Keith McBryer made the motion to accept the recommendation from Fire Chief Ken Wilbourne to hire Cody Parker. Selectman William Binder seconded the motion.

The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Tuner voted: Aye

Selectman William Binder voted: Aye

Selectman Ken Poole voted: Aye

Selectman Jasper Pittman voted: Aye

Selectman Keith McBryer voted: Aye

Motion Carried.

The Mayor next called up the matter of the Boys & Girls Club proposal for site location(s) within the city.

Selectman Jasper Pittman made the motion to ask City Attorney Orlando Richmond to draft a letter/document in support of possible location(s) for the Boys & Girls Club. Selectman Keith McBryer seconded the motion.

The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Tuner voted: Aye

Selectman William Binder voted: Aye

Selectman Ken Poole voted: Aye

Selectman Jasper Pittman voted: Aye

Selectman Keith McBryer voted: Aye

Motion Carried.



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Mayor Robinson called for any need to go into executive session according to the Mississippi Code of 1972, Annotated, § 25-41-7 (4) (a).

Selectman Jasper Pittman made the motion to close the meeting to determine the need for an executive session to discuss a personnel matter. Selectwoman Leta Turner seconded the motion.

The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Tuner voted: Aye

Selectman William Binder voted: Aye

Selectman Ken Poole voted: Aye

Selectman Jasper Pittman voted: Aye

Selectman Keith McBrayer voted: Aye

Motion Carried

Mayor Robinson declared the meeting closed and called for a motion to enter executive session.

Selectman Ken Poole made the motion to enter an executive session as authorized by § 25-41-7 (4) (a) of the Mississippi Code, 1972 to discuss a personnel matter. Selectman William Binder seconded the motion.

The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Tuner voted: Aye

Selectman William Binder voted: Aye

Selectman Ken Poole voted: Aye

Selectman Jasper Pittman voted: Aye

Selectman Keith McBrayer voted: Aye

Motion Carried to remain in executive session.

After discussion with Police Chief Avery Cook, the board considered action to be taken regarding Officer Corey Moore.

Selectman Keith McBrayer made the motion to move back into open session. Selectwoman Leta Turner seconded the motion.

The Mayor called for the vote and the vote was as follows:

Selectwoman Leta Tuner voted: Aye

Selectman William Binder voted: Aye

Selectman Ken Poole voted: Aye

Selectman Jasper Pittman voted: Aye

Selectman Keith McBrayer voted: Aye

Motion Carried

Selectman William Binder made the motion to accept the recommendation from Police Chief Avery Cook to suspend Officer Corey Moore for five (5) work shifts without pay for violation of Department Policy. Selectman Ken Poole seconded the motion.

The Mayor called for the vote and the vote was as follows:

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- Selectwoman Leta Tuner voted: Aye
- Selectman William Binder voted: Aye
- Selectman Ken Poole voted: Aye
- Selectman Jasper Pittman voted: Aye
- Selectman Keith McBrayer voted: Aye

Motion Carried

The Mayor asked the Board for consideration to hire two temporary full time employees, Markeesha Curry and De'Andra Lockett for the West Point Water and Light Department.

Selectman Keith McBrayer made the motion to hire the above mention individuals as temporary full time employees with the West Point Water and Light Department. Selectman William Binder seconded the motion.

The Mayor called for the vote and the vote was follows:

- Selectwoman Leta Tuner voted: Aye
- Selectman William Binder voted: Aye
- Selectman Ken Poole voted: Aye
- Selectman Jasper Pittman voted: Aye
- Selectman Keith McBrayer voted: Aye

Motion Carried

Selectman Jasper Pittman made the motion to adjourn. Selectwoman Leta Turner seconded the motion.

The Mayor called for the vote and the vote was as follows:


- Selectwoman Leta Tuner voted: Aye
- Selectman William Binder voted: Aye
- Selectman Ken Poole voted: Aye
- Selectman Jasper Pittman voted: Aye
- Selectman Keith McBrayer voted: Aye

Motion Carried

Meeting Adjourned

SEAL



  
Harmon A. Robinson, Mayor

  
Eddie A. Longstreet, City Clerk

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