

**DRAFT REGULAR MEETING MINUTES OF THE BOARD OF MAYOR AND SELECTMEN  
FOR THE CITY OF WEST POINT, MISSISSIPPI  
TUESDAY, June 14, 2016  
5:30 P.M.**

The Board of Mayor and Selectmen of the City of West Point, Mississippi held the Regular Meeting the 14<sup>th</sup> day of June, 2016 at 5:30 p.m. at City, Hall, 204 Commerce Street, West Point, Mississippi. Members present were Mayor Harmon A. “Robbie” Robinson presiding, Selectwoman Linda Hannah, Selectman Jimmy Clark, Selectman Gary Dedeaux, Selectman William Binder, Selectman Keith McBrayer, City Clerk Deloris Doss, City Attorney Orlando Richmond, and CAO Randy Jones.

Mayor Robinson called the meeting to order followed by the invocation given by Selectman Dedeaux followed by the Pledge of Allegiance.

Mayor Robinson called on the Board to approve the May 2016 Consent Agenda and its contents.

Selectman McBrayer moved to approve the May 2016 Consent Agenda and its contents. See attached agenda.

Selectman Clark seconded the motion.

The Mayor called for a vote and the results were as follows:

Selectwoman Linda Hannah voted: Aye  
Selectman William Binder voted: Aye  
Selectman Jimmy Clark voted: Aye  
Selectman Gary Dedeaux voted: Aye  
Selectman Keith McBrayer voted: Aye

Motion Carried

The Mayor next called up the matter of a Public hearing and adoption of the 2017 budgets for the General Fund, Debt Service, Maintenance Shop, State Fire Insurance Rebate, Water Department, and Electric Department. The Mayor called for public comments regarding the 2017 budgets and there were none. The mayor called on the Board to comment.

Selectman McBrayer made the motion to adopt the 2017 budgets as presented and copied herein as exhibits.

Selectman Clark seconded the motion.

The Mayor called for a vote and the results were as follows:

Selectwoman Linda Hannah voted: Aye  
Selectman William Binder voted: Aye  
Selectman Jimmy Clark voted: Aye  
Selectman Gary Dedeaux voted: Aye  
Selectman Keith McBrayer voted: Aye

Motion Carried

The Mayor next recognized Paris Calvert, Clemmie Guines, and Anthony Gardner three employees who are retiring. The Mayor and the Board thanked these men for their faithful and loyal commitment to the City and presented them with certificates of recognition.

The Mayor next called up the matter of authorizing payment to 4-D Construction and Calvert-Spradling Engineers for work on the Main Street sewer renovation project.

Selectman McBrayer made the motion to authorize Payment No. 3 to 4-D Construction in the amount of \$116,981.57 for work on the Main Street sewer renovation project.

Selectman Clark seconded the motion.

The Mayor called for a vote and the results were as follows:

Selectwoman Linda Hannah voted: Aye

Selectman William Binder voted: Aye

Selectman Jimmy Clark voted: Aye

Selectman Gary Dedeaux voted: Aye

Selectman Keith McBrayer voted: Aye

Motion Carried

The Mayor next called up the matter to authorize pay to Calvert-Spradling Engineers for \$3,358.75 relating to the Sewer Rehab on Main Street and Commerce Street.

Selectman Binder made the motion to authorize pay to Calvert-Spradling Engineers for \$3,358.75 relating to engineering services on Commerce Street and Main Street sewer rehab project.

Selectman Dedeaux seconded the motion.

The Mayor called for a vote and the results were as follows:

Selectwoman Linda Hannah voted: Aye

Selectman William Binder voted: Aye

Selectman Jimmy Clark voted: Aye

Selectman Gary Dedeaux voted: Aye

Selectman Keith McBrayer voted: Aye

Motion Carried

The Mayor next called up the matter to approve Change Order No. 2 with 4 D Construction in the amount of \$50,570.00 for Sewer Rehabilitation for Commerce Street and Main Street.

Selectwoman Hannah made the motion to approve Change Order No. 2 with 4-D Construction in the amount of \$50,570.00 for Sewer Rehabilitation for Commerce Street and Main Street.

Selectman Dedeaux seconded the motion.

The Mayor called for a vote and the results were as follows:

Selectwoman Linda Hannah voted: Aye

Selectman William Binder voted: Aye

Selectman Jimmy Clark voted: Aye

Selectman Gary Dedeaux voted: Aye

Selectman Keith McBrayer voted: Aye

Motion Carried

The Mayor next called up the matter to approve the application and Certificate for payment to Craddock Construction Co. Inc. for renovation to the exterior of City Hall in the amount of \$4,866.35.

Selectman McBrayer made the motion to approve the application and Certificate for payment to Craddock Construction Co. Inc. for renovation to the exterior of City Hall in the amount of \$4,866.35. Selectman Clark seconded the motion.

The Mayor called for a vote and the results were as follows:

Selectwoman Linda Hannah voted: Aye  
Selectman William Binder voted: Aye  
Selectman Jimmy Clark voted: Aye  
Selectman Gary Dedeaux voted: Aye  
Selectman Keith McBrayer voted: Aye

Motion Carried

The Mayor next called up the matter to approve a Change order for modifications to the kitchen of Brenda Foreman's house at no cost to the HOME project.

Selectman Binder made the motion to approve a Change order for modifications to the kitchen of Brenda Foreman's house at no cost to the HOME project. See attached change order exhibit.

Selectwoman Hannah seconded the motion.

The Mayor called for a vote and the results were as follows:

Selectwoman Linda Hannah voted: Aye  
Selectman William Binder voted: Aye  
Selectman Jimmy Clark voted: Aye  
Selectman Gary Dedeaux voted: Aye  
Selectman Keith McBrayer voted: Aye

Motion Carried

The mayor next called up the matter to approve an Interagency Memorandum of Understanding with the West Point Consolidated School District and the West Point Police Department for the purpose of implementing a School Resource Officer Program within the school district.

Selectman Clark made the motion to approve the Interagency Memorandum of Understanding with the West Point Consolidated School District and the West Point Police Department for the purpose of implementing a School Resource Officer Program within the school district. See attached exhibit.

Selectwoman Hannah seconded the motion.

The Mayor called for a vote and the results were as follows:

Selectwoman Linda Hannah voted: Aye  
Selectman William Binder voted: Aye  
Selectman Jimmy Clark voted: Aye  
Selectman Gary Dedeaux voted: Aye  
Selectman Keith McBrayer voted: Aye

Motion Carried

The Mayor next called up the matter to authorize the Mayor and City Clerk to advertise for bids for Marshall Park Improvements.

Selectman Binder made the motion to authorize Mayor and City Clerk to advertise for bids for Marshall Park Improvements.

Selectwoman Hannah seconded the motion.

The Mayor called for a vote and the results were as follows:

Selectwoman Linda Hannah voted: Aye  
Selectman William Binder voted: Aye  
Selectman Jimmy Clark voted: Aye  
Selectman Gary Dedeaux voted: Aye  
Selectman Keith McBrayer voted: Aye

Motion Carried

The Mayor next called up the matter to authorize the Mayor to sign an Emergency Management Performance Grant (EMPG) Fiscal year 2015-2016 renewal application in order to receive the EMPG funding through MEMA.

Selectwoman Hannah made the motion to authorize the Mayor to sign an Emergency Management Performance Grant (EMPG) Fiscal year 2015-2016 renewal application in order to receive the EMPG funding through MEMA.

Selectman Clark seconded the motion.

The Mayor called for a vote and the results were as follows:

Selectwoman Linda Hannah voted: Aye  
Selectman William Binder voted: Aye  
Selectman Jimmy Clark voted: Aye  
Selectman Gary Dedeaux voted: Aye  
Selectman Keith McBrayer voted: Aye

Motion Carried

The Mayor next called up the matter to approve the FYE 2016 Municipal Compliance Questionnaire as required by auditing standards.

Selectman Binder made the motion to approve the FYE 2016 Municipal Compliance Questionnaire as required by auditing standards.

Selectman Dedeaux seconded the motion.

The Mayor called for a vote and the results were as follows:

Selectwoman Linda Hannah voted: Aye  
Selectman William Binder voted: Aye  
Selectman Jimmy Clark voted: Aye  
Selectman Gary Dedeaux voted: Aye  
Selectman Keith McBrayer voted: Aye

Motion Carried

The Mayor next called for approval to employ BUTLER/SNOW to provide legal services for preparation and submission of the 2016 Continuing Disclosure Statement.

Selectman Clark made the motion to employ BUTLER/SNOW to provide legal services for preparation and submission of the 2016 Continuing Disclosure Statement Relating to outstanding bond debt.

Selectman McBrayer seconded the motion.

The Mayor called for a vote and the results were as follows:

Selectwoman Linda Hannah voted: Aye  
Selectman William Binder voted: Aye  
Selectman Jimmy Clark voted: Aye  
Selectman Gary Dedeaux voted: Aye  
Selectman Keith McBrayer voted: Aye

Motion Carried

The Mayor next called up the matter to approve a Lease Purchase Agreement with Fabricator's Supply, LLC: Buyout Clause for two (2) tracts of land currently being leased by Fabricator's Supply.

Selectman McBrayer made the motion to approve a Lease Purchase Agreement with Fabricator's Supply, LLC: Buyout Clause for two (2) tracts of land currently being leased by Fabricator's Supply. See attached exhibit.

Selectwoman Hannah seconded the motion.

The Mayor called for a vote and the results were as follows:

Selectwoman Linda Hannah voted: Aye  
Selectman William Binder voted: Aye  
Selectman Jimmy Clark voted: Aye  
Selectman Gary Dedeaux voted: Aye  
Selectman Keith McBrayer voted: Aye

Motion Carried

The Mayor next called up the matter of the transfer of a 1984 Chevrolet High Range Truck VIN 1GB17D1B3EV137584 from the Electric Department, 2004 GMC Sierra PU 4X4 VIN 1GTEK14T94Z329422, and a 1985 Chevrolet dump truck from the Water Department to the Public Works Department.

Selectwoman Hannah made the motion to transfer a 1984 Chevrolet High Range Truck VIN 1GB17D1B3EV137584 from the Electric department, 2004 GMC Sierra PU 4X4 VIN 1GTEK14T94Z329422, and a 1985 Chevrolet dump truck from the Water Department to the Public Works Department.

Selectman Dedeaux seconded the motion.

The Mayor called for a vote and the results were as follows:

Selectwoman Linda Hannah voted: Aye  
Selectman William Binder voted: Aye  
Selectman Jimmy Clark voted: Aye  
Selectman Gary Dedeaux voted: Aye  
Selectman Keith McBrayer voted: Aye

Motion Carried

The Mayor next called up the matter to award Engineering Services Proposals for the McCharen Field Airport.

Selectman Dedeaux made the motion to award engineering Services Proposals for the McCharen Field Airport Master plan to Clearwater and vertical obstruction clearance to Calvert Spradling Engineers.

Selectman McBrayer seconded the motion.

The Mayor called for a vote and the results were as follows:

Selectwoman Linda Hannah voted: Aye  
Selectman William Binder voted: Aye  
Selectman Jimmy Clark voted: Aye  
Selectman Gary Dedeaux voted: Aye  
Selectman Keith McBrayer voted: Aye

Motion Carried

The Mayor next called up the matter to accept the liability, property, and causality insurance quote for West Point Water & Light Department.

Selectman McBrayer made the motion to accept the liability, property, and causality insurance quote for West Point Water & Light Department from Galloway-Chandler-McKinney Insurance in the amount of \$89,113.00.

Selectman Dedeaux seconded the motion.

The Mayor called for a vote and the results were as follows:

Selectwoman Linda Hannah voted: Aye  
Selectman William Binder voted: Aye  
Selectman Jimmy Clark voted: Aye  
Selectman Gary Dedeaux voted: Aye  
Selectman Keith McBrayer voted: Aye

Motion Carried

The mayor next called up the matter to authorize travel for Water and Electric Department Superintendent Marion Marsac to attend the MYPCOA Annual conference and business meeting on July 13-15, 2016 in Vicksburg, MS.

Selectman McBrayer made the motion to authorize travel for Water and Electric Department Superintendent Marion Marsac.

Selectwoman Hannah seconded the motion.

The Mayor called for a vote and the results were as follows:

Selectwoman Linda Hannah voted: Aye  
Selectman William Binder voted: Aye  
Selectman Jimmy Clark voted: Aye  
Selectman Gary Dedeaux voted: Aye  
Selectman Keith McBrayer voted: Aye

Motion Carried

The Mayor next called for approval of receiving the bad debt list from the Water/Electric Department to spread on the Board's minutes.

Selectman Dedeaux made the motion to receive the Bad Debt list as inactive account status with the Water/Electric Department to spread on the Board's minutes. See attached exhibit.

Selectman McBrayer seconded the motion.

The Mayor called for a vote and the results were as follows:

Selectwoman Linda Hannah voted: Aye  
Selectman William Binder voted: Aye  
Selectman Jimmy Clark voted: Aye  
Selectman Gary Dedeaux voted: Aye  
Selectman Keith McBrayer voted: Aye

Motion Carried

The Mayor next called upon Code Enforcer Jeremy Klutts for an update on blighted properties as defined by Section 21-19-11 of the Mississippi Code 1972. Mr. Klutts presented the Board with 3 properties to adjudicate.

Jeremy Klutts, Code Enforcement Officer, gave testimony that proper notices had been given as the statute requires along with signs being posted on said property as required.

The Mayor called for property owner Bertha Quinn 817 Little Street Parcel # 082D415D003000. No one was present or responded.

Mr. Klutts presented various pictures of the condition of said parcel. Mr. Klutts recommendation was to adjudicate the property as blighted and a nuisance to the community.

Selectman Clark made the motion to declare the said property as blighted. Selectman Dedeaux seconded the motion.

The Mayor called for a vote and the results were as follows:

Selectwoman Linda Hannah voted: Aye  
Selectman William Binder voted: Aye  
Selectman Jimmy Clark voted: Aye  
Selectman Gary Dedeaux voted: Aye  
Selectman Keith McBrayer voted: Aye

Motion Carried

The Mayor next called for property owner Saleh Abozaid, 411 4<sup>th</sup> Street, Parcel # 083B311D0220000. No one was present or responded.

Jeremy Klutts, Code Enforcement Officer, gave testimony that proper notice had been given as the statute requires along with signs being posted on said property as required.

Selectwoman Hannah made the motion to declare said property as blighted. Selectman Binder seconded the motion.

The Mayor called for a vote and the results were as follows:

Selectwoman Linda Hannah voted: Aye  
Selectman William Binder voted: Aye  
Selectman Jimmy Clark voted: Aye  
Selectman Gary Dedeaux voted: Aye

Selectman Keith McBrayer voted: Aye  
Motion Carried

The Mayor next called for property owner Rosa Maria Gonzalez. 602 South Division Street. Parcel # 083C214F0280000. No one was present or responded.

Jeremy Klutts, Code Enforcement Officer, gave testimony that proper notice had been given as the statute requires along with signs being posted on said property as required.

Selectwoman Hannah made the motion to declare said property as blighted. Selectman McBrayer seconded the motion.

The Mayor called for a vote and the results were as follows:

Selectwoman Linda Hannah voted: Aye

Selectman William Binder voted: Aye

Selectman Jimmy Clark voted: Aye

Selectman Gary Dedeaux voted: Aye

Selectman Keith McBrayer voted: Aye

Motion Carried

The Mayor next called up the matter of an executive session.

Selectwoman Hannah moved to go into closed session to determine the necessity for executive session.

Selectman Dedeaux seconded the motion.

The Mayor next called for a vote to go into executive session for a personnel issue.

Selectman McBrayer moved to go into executive session for a personnel issue.

Selectman Binder seconded the motion.

The Board voted unanimously to go into executive session.

The Mayor next called for a vote to come out of executive session and to go into open session.

Selectman McBrayer made the motion to come out of executive session and to go into open session.

Selectman Dedeaux seconded the motion.

The Board voted unanimously to go into open session.

The Mayor next called up the matter to accept Robert Cannon's letter of resignation effective June 14, 2016 from the Recreation department.

Selectman Clark made the motion to accept Robert Cannon's letter of resignation effective June 14, 2016 from the Recreation Department.

Selectman Dedeaux seconded the motion.



The Mayor called for a vote and the results were as follows:

Selectwoman Linda Hannah voted: Aye

Selectman William Binder voted: Aye

Selectman Jimmy Clark voted: Aye

Selectman Gary Dedeaux voted: Aye

Selectman Keith McBrayer voted: Aye

Motion Carried

Selectman McBrayer moved that the Board adjourn. Selectman Binder seconded the motion.

Meeting adjourned.



SEAL

  
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Harmon A. Robinson, Mayor

  
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Deloris A Doss, City Clerk